



MEMORANDUM OF UNDERSTANDING

TO: _____

FROM: The Institute for Advanced Manufacturing
Project Training Specialist
Office: (956) 872-6222
Fax: (956) 872-6198

CC: Ricardo N. García, Director
Carlos Margo, Regional Training Manager

DATE: _____

The Institute for Advanced Manufacturing at South Texas College will provide a _____ Training for a minimum of 12 participants from _____.

Program Title: _____

Course #: _____

Total # of Hrs: _____

Dates: _____

Time: _____

Location: _____

Participants: Minimum 12 (STC will charge only for actual participants – if less than 12 participant STC will charge at the recovery rate of \$60.00/training hour plus 15% processing fee)

Tuition: \$20.00 /participant x 12 participants = \$240.00

Processing Fee: 15% X \$240.00 = \$36.00

TOTAL \$276.00 for 12 participants. (Additional participants will be charged at the rate of \$20.00/participant)
(Please Review Attached Table)

Carlos Margo, Regional Trng Mgr

Ricardo N. Garcia, Director

Shirley A. Reed, M.B.A., Ed.D, President

_____ agrees to pay South Texas College for the following course:



_____ : _____ for 12 participants (NOTE: STC will charge only for actual participants – if less than 12 participant STC will charge at the recovery rate of \$60.00/training hour plus 15% processing fee).

Any additional participant(s) will be charged at the rate of \$20.00 per participant.

For the following participants:

SEE ATTACHED CLASS LIST

Name/Title of Person Responsible for Account

Signature

Billing Address

Telephone

City, State, ZIP

Fax

Date

*Please fax this completed form to:
The Institute for Advanced Manufacturing
South Texas College
Fax (956) 872-6198*

*Prepared by:
The Institute for Advanced Manufacturing
956-872-6197*



Tuition Table for More than 12 students

Hourly Rate	Classroom Hours	Students	Tuition Amount	15 % Processing Fee	Class Total
\$5.00	4	13	\$260.00	\$39.00	\$299.00
\$5.00	4	14	\$280.00	\$42.00	\$322.00
\$5.00	4	15	\$300.00	\$45.00	\$345.00
\$5.00	4	16	\$320.00	\$48.00	\$368.00
\$5.00	4	17	\$340.00	\$51.00	\$391.00
\$5.00	4	18	\$360.00	\$54.00	\$414.00
\$5.00	4	19	\$380.00	\$57.00	\$437.00
\$5.00	4	20	\$400.00	\$60.00	\$460.00
\$5.00	4	21	\$420.00	\$63.00	\$483.00
\$5.00	4	22	\$440.00	\$66.00	\$506.00
\$5.00	4	23	\$460.00	\$69.00	\$529.00
\$5.00	4	24	\$480.00	\$72.00	\$552.00
\$5.00	4	25	\$500.00	\$75.00	\$575.00
\$5.00	4	26	\$520.00	\$78.00	\$598.00
\$5.00	4	27	\$540.00	\$81.00	\$621.00
\$5.00	4	28	\$560.00	\$84.00	\$644.00
\$5.00	4	29	\$580.00	\$87.00	\$667.00
\$5.00	4	30	\$600.00	\$90.00	\$690.00